



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



SDLF Gold-Level of Governance

President – Kevin Graves • Vice-President – Bill Mayer • Director – Robert Leete • Director – Bill Pease • Director – Chris Steele

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY
Wednesday August 15, 2018
REGULAR MEETING 7:00 P.M.**

**Community Center
1601 Discovery Bay Boulevard, Discovery Bay, California
Website address: www.todb.ca.gov**

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m. – By President Graves.
2. Pledge of Allegiance – Led by President Graves.
3. Roll Call – All present with the exception of Director Leete.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve DRAFT minutes of regular meeting for August 1, 2018.
2. Approve Register of District Invoices.
3. Approve the BAC Community Bank Contract Update for Deposit of Public Funds.

Motion by: Director Pease to approve the Consent Calendar.

Second by: Vice-President Mayer

Vote – Motion Carried – AYES: 4 – President Graves, Vice-President Mayer, Director Pease, Director Steele, NOES: 0, ABSENT: 1 – Director Leete.

D. AREA AGENCIES REPORTS / PRESENTATION

1. East Contra Costa Fire Protection District Report.

Battalion Chief Ross Macumber – Provided the details regarding the East Contra Costa Fire Protection District report for the month of July, brief update regarding the East Contra Costa Fire Protection District Board (no need for an election in November – the five candidates who applied will be appointed), more Community meetings upcoming in the future (September or October timeframe), Strategic Planning meeting video link will be provided via email. There was discussion regarding a Fire Truck on Vasco and the Mendocino Fire.

E. MONTHLY WATER AND WASTEWATER REPORT – VEOLIA

1. Veolia Report – Month of July 2018.

Project Manager Sadler – Provided the details of the July 2018 Monthly Operations Report.

F. BUSINESS AND ACTION ITEMS

1. Discussion and Possible Action Regarding an Updated Injury and Illness Prevention Program Policy and Adopting Resolution No. 2018-11.

General Manager Davies – Provided the details regarding the updated Injury and Illness Prevention Program Policy. There was discussion regarding the updates to the Injury and Illness Prevention Program Policy.

Motion by: Vice-President Mayer to adopt Resolution No. 2018-11 approving a 2018 update to the Town's Injury and Illness Prevention Program pursuant to the California Code of Regulations, Title 8, Section 3202.

Second by: Director Steele

Vote – Motion Carried – AYES: 4 – President Graves, Vice-President Mayer, Director Pease, Director Steele, NOES: 0, ABSENT: 1 – Director Leete.

G. DIRECTORS' REPORTS

1. Standing Committee Reports

Director Pease – Provided an update regarding the Parks and Recreation meeting related to an update on the Discovery Bay Front Entrance (RFPs) and the Summer and Fall Events.

Director Steele – Provided an update regarding the Parks and Recreation meeting related to upgrades and additions to the Dog Park.

2. Other Reportable Items.

H. MANAGER'S REPORT

None

I. GENERAL MANAGER'S REPORT

General Manager Davies – Provided an update regarding the \$8.01 for the Water Meter Installation; now appearing on the bills. There was discussion regarding EyeOnWater to be added to the bills.

J. CORRESPONDENCE RECEIVED

1. Received – Contra Costa County Aviation Advisory Committee meeting minutes for July 12, 2018.
2. Received – East Contra Costa County Fire Protection District meeting minutes for July 2, 2018.
3. Received – East Contra Costa County Fire Protection District meeting minutes for July 19, 2018.
4. Received – East Contra Costa County Fire Protection District meeting minutes for July 27, 2018.

K. FUTURE AGENDA ITEMS

The regular meeting adjourned at 7:16 p.m. to the Closed Session.

L. OPEN SESSION DISCLOSURE OF CLOSED SESSION AGENDA

(Government Code Section 54957.7)

Legal Counsel Pinasco – The Board is now adjourning into closed session regarding item M-1.

M. CLOSED SESSION:

1. Conference with Legal Counsel—Anticipated Litigation Pursuant to Government Code Section 54956.9(b)
Two Potential Cases.

N. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION

(Government Code Section 54957.1)

Legal Counsel Pinasco – Reporting from Closed Session on item M-1 and there is no reportable action.

O. ADJOURNMENT

1. The meeting adjourned at 7:28 p.m. to the regular meeting on September 5, 2018 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 08-17-18

<http://www.todb.ca.gov/agendas-minutes>